

Flow Chart For Submission of Research proposals to IEC & Approval Process

STEPS FOR SUBMISSION

Step 1: Softcopy of a. CV of Investigator/ Investigators, b. Protocol, c. Informed consent document and d. Case Record Form/ Proforma/ Questionnaire (**4 documents**) need to be submitted to the **email id:**asrbhrec@asram.in



Step 2: Fill the Google form acknowledging the submission of above mentioned documents



Step 3: Submit hardcopies (**3 sets of a. Protocol + b. Informed consent document in English & local languages if applicable + c. Case Record Form/ Proforma/ Questionnaire & 1 set of d. Curriculum Vitae (CV) of Investigator/ Investigators + Application form for initial review + a covering letter to the Principal + another covering letter to the Member secretary of IEC.**)

Note: Template of the relevant forms can be downloaded from the following web link in IMPORTANT FORMS FOR SUBMISSION OF PROPOSAL section:

<https://asram.in/asram/Asram-ethics%20committee/index.html>), for filling application form you can use the following online PDF editor: <https://www.sejda.com/pdf-editor>)



Review by Member Secretary



Incomplete submission (Complete the submission)



Step 4: Receive acknowledgement stating the submission of hard copies and softcopies are complete from the Member secretary



The Date of the subsequent Ethics committee meeting will be informed one week in advance to your Email id provided by you in this Google form



On the Day of the Ethics Committee meeting- you need to present a PPT for 5 minutes (Containing Title and investigators, intro, research gap, aim and objectives, methodology, statistical methods, Case record form and Informed consent document, references can be displayed in the individual slides) to the Ethics committee and you need to send the PPT 24 hours before IEC meeting it to the asrbhrec@asram.in



Decision of the committee meeting will be informed within one month from the date of the Ethics Committee meeting